



REOPENING PROTOCOL: SEPTEMBER 2020

General

- Everyone is required to be masked at all times within Claymakers. No bandanas or masks with exhalation vents. Face masks must cover the face from the bridge of the nose to under the chin.
- Everyone will be temperature screened before entry into the building. Anyone with a temperature of 99.5 or higher will be asked to leave the building.
- Everyone will be asked to perform a self-health check and/or answer questions about possible COVID symptoms before entry into the building. A list of COVID symptoms will be posted by each door. Folks who have COVID-like symptoms, or develop them during class, will be asked to leave the building immediately.
- To ensure that everyone is screened and temperature checked, students, instructors and store customers will be required to enter the building only through the front door.
- We will require all students, instructors, staff, renters, and store customers to sign a COVID waiver upon their first entry into the building.

Facilities

- We will have hand sanitizing stations throughout the building, including in each studio, gallery, and glaze room.
- Disinfecting spray and paper towels will be available throughout the building to be used as needed.
- We will be increasing the ventilation within Claymakers: opening doors and windows, potentially exhausting air by using fans with vents. We may take other measures.
- We will continue use of Claymakers' 2 high-strength air purifiers with HEPA / MERV-17 filters.

Classes + Social Distancing

- Everyone is required to social distance to the greatest extent possible, and we have converted the gallery into classroom space to allow this. Work spaces will be taped off.
- We will no longer be running concurrent classes--one class in the building at a time.
- Our maximum number of students per class will be 8.
 - For wheel classes, 4 students will be in the gallery, and 4 in the wheel studio.
 - For handbuilding and sculpture classes, 4 students will be upstairs; 2 more can work on the wheel studio work tables, 2 more can work in the gallery.
- Only one person at a time at slab rollers and extruders.
- Only one person at a time at upstairs wedging table and sink; only two people at a time at downstairs wedging table and sinks. Students should still maintain social distance, especially when retrieving items from their cubbies and cleaning up.
- Use of community tools is discouraged.

Cleaning

- Claymakers staff will disinfect high-touch surfaces at least once per day. A log of cleanings will be posted in the wheel and sculpture studios.
- All equipment will be cleaned and disinfected immediately after each use.
- All students are required to disinfect surfaces they have touched during classes, using an EPA-approved disinfectant or bleach solution.
- Each student will be responsible for ensuring that their work area has been disinfected both before class begins and after class ends. Claymakers staff will review cleaning procedures with students before the first class upon return.
- Students should factor in extra time for cleaning/disinfecting used tools and equipment at the end of each class, as well as to account for the longer cleanup time due to social distancing.
- Students should bring their own gloves for cleaning, if desired.

Open Studio, etc.

- To reduce exposure time for students, instructors, and our full-time staff, we will be unable to offer open studio hours for the moment.
- Sadly, our end-of-session potluck will have to go the way of the dodo for now: no food/eating in the building.

Supply Store

- Claymakers will only allow one customer within the retail store at a time, by appointment.
- Claymakers staff will clean the cash register area with a disinfecting spray between each customer, and will disinfect high-touch store areas (pens, credit card machine, computer keyboard) each day.
- Claymakers staff will tape off a 6-foot social distancing marker for store customers to use when conducting purchases.
- Claymakers will be unable to accept returns of store items for any reason.